

GRANT AGREEMENT



Between the
COMMUNITY FOUNDATION OF BROWARD, INC.
910 East Las Olas Boulevard, Suite 200
Fort Lauderdale, FL 33301
954-761-9503

And

Grantee: **The School Board of Broward County, Florida**
Address: 600 SE 3rd Ave. 1st floor
Ft. Lauderdale, FL 33301
Contact: Daniel Gohl, Chief Academic Officer

TERMS AND CONDITIONS OF GRANT

The following terms and conditions must be met by the above named Grantee ("Grantee") in order to receive the grant that has been awarded. If and when the Grantee fails to meet any of these terms and conditions, the Community Foundation of Broward ("Foundation") may withdraw its award and terminate the Grant Agreement ("Agreement") and shall thereupon have no further obligation to disburse to Grantee any remaining unpaid grant funds, and may further require repayment of any grant funds which were not used in accordance with the terms of this Agreement.

I. General Terms

Name of Project: School is Cool
Grant Number: 20170808
Grant Amount: \$3,000,000 (1:1 match by the District of \$1M each year for three years of the grant period)
Grant Period: The day after the School Board of Broward County, Florida approval to June 30, 2021
Future Payments: Contingent upon achievement of outcomes for previous year.

II. Grant Purpose

Broward County Public Schools will embed School is Cool into the Reimagining Middle School plan and provide intensive group and individual personalized support to increase the ABC's (attendance, behavior and core performance in reading and math) of low performing and at-risk middle school students. This grant will extend the academic year, pay for a project coordinator, provide social and emotional learning curriculum and training, offer project-based learning curriculum and training, host ALLgn Summer Camps for student exposure to the arts and science, extend Experiential Learning (field trips, guest speakers, and labs), and provide Personalization for Academic and Social-Emotional Learning to middle school students. 10 community liaisons and 10 additional ESE support facilitators will help each school provide the wrap-around support that low-performing students need. This project will change the delivery of middle school instruction and create a systemic change within the District that will lead to increased high school graduation rates, as outlined in the proposal.

Pilot Middle Schools:

Attucks, Apollo, Crystal Lake, Lauderdale Lakes, New Renaissance, New River, Nova, Parkway, Silver Lakes, Sunrise

Target Population:

Middle school students that demonstrate deficient levels in reading/ELA and/or math as evidenced by level 1 or 2 standardized test scores on Florida Standards Assessment (FSA) and/or failing grades of D's and F's in math and/or reading/ELA.



Performance Measurement:

Grantee will track the performance of all students served under this Agreement as it relates to achievement of attendance, behavior and course performance in reading and math (ABCs). (Twice a year the principals will come together to present to the Superintendent, Chief Academic Officer, and the Chief of OSPA on the RMG program’s progress and measurable results at their school).

Measurable Outcomes:

- **Attendance** - 80% of students will have fewer unexcused absences (tiered approach based on school’s rate of unexcused absences)
- **Behavior** - Students involved in behavioral incidents will decrease
- **Core Performance** - 80% of students will show academic gains in ELA, Math, as measured by improved grade point average and FSA scores.
- 100% of students will be engaged in project-based learning, social-emotional learning, extracurricular activity or elective.

III. Records Maintenance and Review

Grantee must maintain files and records on the project funded and allow Foundation staff reasonable access for the purpose of verifying procedures and operations and financial audits and investigations as deemed necessary concerning the grant. Records must be maintained that identify the purpose for which grant funds have been expended based on project budget submitted. The appropriate Grantee’s personnel must be available for discussion on such matters. Maintenance of files and records should be for a period of at least three years after completion or termination of the project.

IV. Payment Schedule and Reporting Requirements

Requirement	Due Date	Action Item
1. Signed agreement, Year 1 proof of match	June 15, 2018	\$1,000,000 payment will be mailed upon receipt of signed agreement along with proof of year one 1:1 match.
2. Year 2 proof of match	June 14, 2019	\$1,000,000 payment will be mailed after satisfactory year 1 progress and receipt proof of year two 1:1 match.
3. Year 3 proof of match	June 15, 2020	\$1,000,000 payment will be mailed after satisfactory year 2 progress and receipt proof of year three 1:1 match.
4. Quarterly reports	2 weeks after each quarter concludes	Superintendent of Schools and Chief Academic Officer will communicate progress on outcomes measurements to Foundation leadership.
5. School Board workshop	Bi-annually throughout the grant period	Superintendent of Schools and Chief Academic Officer will conduct workshops to inform Board members of performance measurements and outcomes achieved through this grant.

V. Evaluation/ Site Visits/Events

In order to assess the effectiveness of our grants, the Foundation may conduct a evaluation of the program funded by this grant, which may include written and/or verbal evaluation by the Foundation or a third party authorized by the Foundation.

Scheduled and unannounced site visits may occur by Grantee supervised representatives of the Foundation to observe the Grantee’s program. The Foundation shall have a Grantee representative accompany and supervise it on all site visits.

Grantee will inform the Foundation when special events occur as it relates to this grant so that the Foundation has the opportunity to share the information with our staff, Board members and Donors.



VI. Publicity

In acknowledgement of the Foundation's support of this program, grantee shall provide the Foundation with appropriate publicity and recognition. **All related promotional materials and communications must be submitted for approval no later than three (3) business days prior to print and distribution.**

This includes print and digital media such as press releases, signage, invitations, announcements, programs, feature stories, materials produced as part of your grant, and other public information for internal and external use. Please follow the communication guidelines attached and incorporated as **Attachment A**. This grant was made possible by the following Fund(s) and should be attributed appropriately in all communications, as listed below (list all):

This has been made possible by support from the following Community Foundation of Broward Funds:

Mary and Alex Mackenzie Community Impact Fund, Mary N. Porter Community Impact Fund,
The Allen Family Fund for Children, Broward's Tribute to Children Fund,
The Sherman "Red" Crise and Evelyn R. Crise Memorial Fund,
The Huizenga Fund for Children, James and Lynn LaBate Family Fund,
Lawrence A. Sanders Fund to Promote Literacy, Jim Moran Children's Fund,
Sheriff Nick Navarro Fund I, Robert O. Powell Family Fund,
Margaret and Cato Roach Tribute Fund, Patricia Lee Rutherford Fund for Children,
Sun Sentinel Literacy Fund, Charles and Ruth Taylor Fund, Anna Bloeser Fund,
Donald C. Grobmyer Fund, David and Francie Horvitz Family Fund,
Edwin A. and Jane N. Huston Fund, Herschell and Margo Lewis Fund
Jan Moran Unrestricted Fund, Norman R. and Ruth Rales Fund, Kathleen Kinney Slappey Fund,
LaVere G. and Mabel R. White Fund and Margaret Garrison via Discretionary Community Fund

The Fund(s) should be recognized exactly as listed above. We ask that you submit copies of all such publicity with your project reports. Any statement about Foundation policy or staff should be cleared in advance with the Foundation.

Required outreach about this grant includes, but is not limited to the following:

1. An initial broad announcement acknowledging the historic grant from the Community Foundation, its purpose, expected impact on students and the community, and what the District intends to do at the end of the three-year partnership. At a minimum, this should include a broadly distributed news release, posting to District social media accounts, posting to the District website, and inclusion in appropriate publications. This announcement must take place within 30 days of School Board approval and is subject to the approval requirements outlined above, and include the names of the Fundholders who made the grant possible. Copies of all news clips should be provided to the Community Foundation of Broward electronically within one week after they have appeared.
2. At least two success stories directly related to this grant identified, written and shared broadly with the public each school year (18-19, 19-20, 20-21). One story should appear in the first half of each school year and the second should appear in the second half of the school year. They should highlight the progress being made by the program. This can be done by profiling a teacher, student, counselor, etc. Heartfelt personal stories are effective at showcasing the true impact of the work. These stories should be pitched to media via a news release, shared via social media and highlighted on the District website and in publications. These stories are subject to the approval requirements outlined above, and must include the names of the Fundholders who made the grant possible – which can be done through an approved boilerplate. Copies of all news clips should be provided to the Community Foundation of Broward electronically within one week after they have appeared.



3. At the end of the 18-19 and 19-20 school years, the District should prepare a news release detailing Year 1 and Year 2 progress. Assuming adequate progress has been made and Year 2 and Year 3 match dollars are approved, these year-end release can serve as an opportunity to showcase the progress the District and the Foundation have made together – and also serve to announce and recognize the approval of the matching dollars, and the Fundholders who made it possible. Copies of all news clips should be provided to the Community Foundation of Broward electronically within one week after they have appeared.

4. At the end of this grant (Spring 2021), the District will work with the Foundation to publicly celebrate what has been accomplished during the three-year partnership. This should be a significant celebration and announcement that recognizes everyone who made it possible and successful (including the living Fundholders.) The announcement will include the significant highlights from the three-year partnership, feature a number of students who benefitted from the program and/or their families, and serve as an opportunity to launch the District-funded effort to bring the program to every Broward school serving middle grade students. Copies of all news clips should be provided to the Community Foundation of Broward electronically within one week after they have appeared.

5. Throughout the term of this grant there are likely to be media opportunities or speaking engagements that arise. These are opportunities to showcase our joint work. Often a quick turnaround response is needed to capitalize on them. It is the Foundation's expectation that the District Communications Office will respond to requests for assistance (from the Foundation, media, or others) without unnecessary delay. A same day response is expected for media requests. The same courtesy will be provided by the Foundation's Marketing and Communications Department.

VII. **Budget and Use of Funds**

Funds must be used, by the Grantee, strictly in accordance with the terms of this Agreement, including the grant purpose set forth in paragraph I and II and the final budget on which the grant was based. Any changes must be submitted in writing to the Foundation and be approved by the Foundation.

VIII. **Reversion of Funds**

All funds not expended for the purposes agreed to by the Grantee and the Foundation must be returned to the Foundation.

IX. **Special Conditions**

None at this time.

X. **Miscellaneous**

The Grantee agrees to continue to maintain its eligibility for this grant during the entire grant period. This includes, but is not limited to, maintaining its status as an organization qualified under 501 (c)(3) of the Internal Revenue Code and maintaining its principal place of operation and/or providing services according to grant purpose in Section II in Broward County, Florida. If any change occurs in grantee's status, or in key staff responsible for this grant, or in the grantee's ability to execute this grant as approved, the Foundation must be notified immediately. The Foundation is pleased to provide the grant encompassed by this agreement but cannot accept legal responsibility for the project. Accordingly, the Grantee agrees to indemnify and hold harmless the Foundation from any and all liability the Foundation may incur in connection with Grantee's participation and administration of this grant. Nothing herein shall be construed as a waiver by Grantee of sovereign immunity or of any rights or limits to liability existing under Section 768.28, Florida Statutes.

Public Records. The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. *The Foundation* shall keep and maintain public records required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, *the Foundation* shall provide SBBC with a copy of any requested public records or to allow the requested



public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. *The Foundation* shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if *the Foundation* does not transfer the public records to SBBC. Upon completion of the Agreement, *the Foundation* shall transfer, at no cost, to SBBC all public records in possession of *the Foundation* or keep and maintain public records required by SBBC to perform the services required under the Agreement. If *the Foundation* transfer all public records to SBBC upon completion of the Agreement, *the Foundation* shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the *Foundation* keeps and maintains public records upon completion of the Agreement, *the Foundation* shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, REQUEL.BELL@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301

The Board and staff of the Community Foundation of Broward are pleased to make this grant to your organization. Please sign and return the Agreement as evidence of your understanding of and agreement with the terms outlined. Return completed document to the Community Foundation of Broward, 910 E. Las Olas Boulevard, Suite 200, Fort Lauderdale, FL 33301.

FOR THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(Corporate Seal)

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

By _____
Nora Rupert, Chair

ATTEST:

Approved as to Form and Legal Content:

Robert W. Runcie, Superintendent of Schools

Kathelyn Jacques-Adams

Digitally signed by Kathelyn Jacques-Adams, Esq. - kathelyn.jacques-adams@gbrowardschools.com
Reason: Community Foundation of Broward, Inc.
Date: 2018.05.30 13:17:57 -04'00'

Office of the General Counsel



FOR COMMUNITY FOUNDATION OF BROWARD, INC.
(Corporate Seal)

COMMUNITY FOUNDATION OF BROWARD, INC.

ATTEST:

By _____

, Secretary

-or-

Witness

Witness

The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by _____ of _____
Name of Person

_____, on behalf of the corporation/agency.
Name of Corporation or Agency

He/She is personally known to me or produced _____ as identification and did/did not first take an oath. Type of Identification

My Commission Expires:

Signature – Notary Public

(SEAL)

Printed Name of Notary

Notary's Commission No.



Communications Requirements for Grant Recipients

Congratulations on your grant! Now is the perfect time to raise awareness of your organization and the difference you will make with your Community Foundation of Broward grant. Remember, we are able to award this grant to you because generous philanthropists have been establishing Funds at the Community Foundation since 1984. We are proud to help realize their visions and preserve their values through projects such as yours. Adherence to these communications guidelines is mandatory and failure to do so can result in a breach of your Grant Agreement and the denial of future support.

REQUIREMENTS FOR RECOGNIZING YOUR GRANT

In acknowledgement of the Foundation's support of this program, grantee shall provide the Foundation with appropriate publicity and recognition. All related promotional materials and communications must be submitted for approval no later than three (3) business days prior to print or distribution. This includes print and digital media such as press releases (including photos), signage, invitations, announcements, programs, feature news stories (web, newsletter, annual report, magazine, etc.), paid advertising, marketing materials produced as part of your grant, and other public information for internal and external use.

1. In all formal communications (press releases, newsletters, stories, media pitches, marketing/advertising pieces, posters, plaques, etc.) acknowledge your grant as:
 - a. **If support is provided by a single fund from the Foundation:** This was made possible by a grant from the Mary N. Porter Legacy Fund of the Community Foundation of Broward
 - b. **If support is provided by multiple funds from the Foundation:** Support has been provided by the following Funds at the Community Foundation of Broward: The Mary N. Porter Legacy Fund, The John Smith Cancer Research Fund, The Jones Family Foundation Fund
 - c. **If support is also provided by multiple non-Foundation donors and you are listing all of them together:** Mary N. Porter Legacy Fund of the Community Foundation of Broward
 - d. If you encounter an unusual circumstance, please contact the Foundation to discuss the most appropriate options.
2. Formal acknowledgement not required for social media posts. Acknowledgement will be recognized by tagging Community Foundation of Broward sites (see social media section below).
3. Include formal acknowledgement on signs or plaques that recognize donors at events or on buildings.
4. Include Community Foundation boilerplate (see boilerplate section) at the end of your press release.
5. Where suitable, include Community Foundation of Broward logo (see logo section below).
6. Refer to the Foundation in the appropriate manner (see name recognition below)
7. Include formal acknowledgment on all purchased print and digital advertising and publications (see below).
8. Share any media coverage you receive to: marketing@cfbroward.org.

BOILERPLATE

About the Community Foundation of Broward

Founded in 1984, Community Foundation of Broward helps families, individuals, and corporations create personalized charitable Funds that deliver game-changing philanthropic impact. We provide leadership on community solutions, and foster philanthropy that connects people who care with causes that matter. Our 450 charitable Funds represent \$180 million in assets and have distributed \$100 million to help Broward BE GREATER. For more information about the Community Foundation of Broward, visit www.cfbroward.org or call 954.761.9503. Connect with us using @cfbroward.



LOGO

For a copy of our logo please email **Dana Filetti** at dfiletti@cfbroward.org or **Kirk Englehardt** at kenglehardt@cfbroward.org. Both can be reached by calling 954-761-9503.

Logo Usage

Thank you for including the logo in your designs and written acknowledgement where suitable. We can provide it electronically in black-and-white or color. Use of the logo by other organizations must be approved by the marketing and communications department at the Community Foundation of Broward.

The logo should be used in its entirety without separating elements. It includes the name, diamond graphic and tag line. Use transparent logo when working with colorful backgrounds.



Size

The logo may be reproduced in a size proportional to the document but may not be stretched or distorted. It may not be smaller than 1 5/8" x 2 1/2" (the size on our letterhead).

Placement

Logo should be on the top right on a white background. When a white background is not appropriate, please use the transparent logo. No text may appear above, behind or next to the logo.

Color

The logo should be printed in all back or in color. The color logo is in black and green.

Foundation Green:

RGB: 114,164,147

CMYK: 58,21,46,1

Hex: 72a493

No other green may be used. Color may not be reversed by printing in white. As long as the logo is in black, it may be printed against a color background.

Use with Other Logos

The Community Foundation of Broward logo may be used with other logos as necessary. It should be of the same size or larger than other logos. If all are equal partners are listed



in alphabetical order, alphabetize the Community Foundation by “C.”

Important: Please do not copy graphics or banners used elsewhere on our website. If you have difficulty accessing the logos, we will be happy to email you the appropriate logo format.

COMMUNITY FOUNDATION OF BROWARD NAME RECOGNITION

Preferred

the Community Foundation of Broward (on one line)
the Community Foundation (as second reference only)
the Foundation (as third reference)

Do Not Use

The Community Foundation of Broward
(unless it begins a sentence)
Broward Community Foundation
the community foundation
the Community Foundation of Broward
County

PRINT AND DIGITAL ADVERTISEMENTS

Print and Digital Media: All Publications

All printed and digital media materials must be coordinated with the Foundation’s marketing and communications team to ensure consistency with the Community Foundation’s brand. Please submit for approval 3-5 days prior to printing or distribution.

SOCIAL MEDIA

Share information about your grant on your social media channels and make sure to recognize and/or tag us. Incorporate mentions of #cfbroward and appropriate grant campaign.

Facebook: @Communityfoundationofbroward
Twitter: @CFBroward
Instagram: @cfbroward
LinkedIn: <https://www.linkedin.com/company/1639593/>

WRITING TIPS

- Get to the point quickly and support it with quotes and evidence.
- Lead with a moving headline that grabs the reader’s attention.
- Use proper grammar and punctuation. Don’t rely on spell check.
- Address the five Ws (who, what, when, where, why and how) in the news release.
- Write in pyramid style with the most important information first.
- Include quotes to convey opinion and humanize.
- Write objectively, as if you have no affiliation with the organization.
- Write in the third person. Only use first person pronouns in direct quotes (e.g. I, we, us).
- Send the release as an email, not an attachment. Be sure to include contact information.
- Hyperlink information to provide ease to reporters (e.g. link your CEO’s name to their bio on your website).



- Include a high resolution image (300 DPI). A good quality image of high profile people with program participants often leads to coverage. In addition, an action shot makes a statement.

SHARE YOUR STORY

Your organization offers some amazing programs and it's time to tell the world about them. Recognition of your grant brings attention to your mission and programs and can assist in your fundraising goals. Partner with us to tell your organization's story to our community of philanthropists who have helped give more than \$100 million to make Broward a better place to live.

To help us further our grantmaking for projects like yours, please share the news of your grant in the following ways:

1. An article on your website announcing the grant and how it will be used.
2. A press release sent to local media including major dailies and community papers as well as local TV and special interest publications (as appropriate), using a news release, email or personal phone call. See writing tips above if you need assistance with the release.
3. Social media posts announcing the grant – Make sure to tag us.
4. Your organization's regional and national office.
5. An organizational newsletter and annual report (if appropriate).
6. Internal audiences – staff, board members, volunteers, donors, clients, etc.
7. High resolution photography for use in print and web.

Please feel free to include a live link to Community Foundation of Broward (cfbroward.org) in your web article, press release, digital newsletter, on social media, etc.

REPORTING COVERAGE

We ask that you send us copies of publications or media coverage that mention your grant. We would also like to include your story on our website. Please send photos and a brief article (150 words) to marketing@cfbroward.org. Your photos and story may also be used for other Foundation communication vehicles.

CONTACT US

For questions and assistance, please contact **Dana Filetti** at dfiletti@cfbroward.org or **Kirk Englehardt** at kenglehardt@cfbroward.org, both can be reached by phone at 954-761-9503.



PRESS RELEASE TEMPLATE

FOR IMMEDIATE RELEASE
Today's Date

Contact: Name
Phone/Email

XYZ RECEIVES GRANT FROM COMMUNITY FOUNDATION OF BROWARD FOR X PROGRAM

LEAD City – XYZ has received a grant of \$__ from the XYZ Fund of the Community Foundation of Broward for X program.

BODY XYZ will use the grant to... *(Summarize project in one-two sentences in no more than one brief paragraph. It is important to use clear, concise language here. Pretend that you are talking to a group of third-graders. How would you explain what you are doing?)*

QUOTE XYZ
(Refer to issue and how XYZ project is a solution that will help the community. Mention Community Foundation support. This is where opinion belongs.)
(Example: "ABC is a crisis that Broward has been facing for some time. XYZ is alleviating it with PROGRAM. We thank the Community Foundation of Broward for making this opportunity possible," said CEO or board chair.)

BOILER XYZ BOILERPLATE/DESCRIPTION
About your organization

About the Community Foundation of Broward
Founded in 1984, Community Foundation of Broward helps families, individuals, and corporations create personalized charitable Funds that deliver game-changing philanthropic impact. We provide leadership on community solutions, and foster philanthropy that connects people who care with causes that matter. Our 450 charitable Funds represent \$180 million in assets and have distributed \$96 million to help Broward BE GREATER. For more information about the Community Foundation of Broward, visit www.cfbroward.org or call 954.761.9503. Connect with us using @cfbroward #cfbroward.